

**Job Title: Assistant Director of Instruction/Curriculum**

**Location:** Unity Christian High School

**Position Type:** Full-Time

**Reports To:** Director of Instruction

**Start Date:** July 1, 2025

**Job Overview:**

Unity Christian High School is seeking a committed and innovative Assistant Director of Instruction to support the development of a Christ-centered, academically rigorous learning environment. The Assistant Director will work closely with the Director of Instruction, teachers, and administration to improve teaching practices, curriculum development, and instructional strategies that integrate a biblical worldview. This position is ideal for an educational leader passionate about fostering both spiritual and academic excellence among faculty and students.

**Key Responsibilities:**

- **Instructional Leadership:** Collaborate with the Director of Instruction to develop and implement effective teaching practices that enhance student learning and align with the school's Christian mission.
- **Curriculum Development:** Assist in reviewing, updating, and implementing curriculum that integrates a biblical worldview across all subject areas. Support teachers in the creation of lesson plans that meet state standards and reflect faith-based learning outcomes.
- **Professional Development:** Organize and lead professional development opportunities for teachers, focusing on instructional strategies, classroom management, and the integration of Christian principles into teaching.
- **Teacher Mentorship:** Provide coaching, feedback, and support to teachers through classroom observations, one-on-one mentoring, and performance evaluations. Assist with teacher goal-setting and ongoing improvement.
- **Data Analysis & Assessment:** Work with the Director of Instruction to analyze student performance data, identify areas for instructional improvement, and implement strategies to address academic challenges.
- **Instructional Resources:** Research and recommend instructional materials, technology, and resources that enhance teaching and learning, promoting a Christ-centered educational experience.
- **Collaborative Planning:** Participate in faculty and administrative meetings to contribute to school-wide instructional planning and decision-making. Foster a collaborative teaching culture where best practices are shared and supported.
- **Faith Integration:** Ensure that the school's faith-based mission is reflected in instructional practices and curriculum choices, helping students grow both spiritually and academically.
- **Teaching:** This position may provide opportunity in teaching in content area of certification.

**Qualifications:**

- A committed Christian, actively participating in a local church, who models Christlike behavior.
- A Bachelor's degree in Education, Curriculum & Instruction, Educational Leadership, or a related field (Master's degree preferred).
- Minimum of 3-5 years of teaching experience, with a record of leadership or mentoring responsibilities.
- Knowledge of curriculum development, instructional coaching, and assessment practices.
- Excellent communication, organizational, and interpersonal skills.
- Strong commitment to Christian education and the integration of biblical principles into all aspects of learning.
- Ability to collaborate with faculty, administration, and parents to support student success.

**Preferred Qualifications:**

- Experience working in a Christian school setting.
- Experience with data-driven instructional practices and familiarity with educational technology tools.
- Experience leading or organizing professional development programs for teachers.

**How to Apply:**

Interested candidates should submit a cover letter, resume, supplemental questionnaire, and three references to Principal Jerry DeGroot via his secretary Krista Bosscher at [unity@unitychristian.org](mailto:unity@unitychristian.org). Applications will be reviewed on a rolling basis until the position is filled.

**About Unity Christian High School:**

Unity Christian High School is committed to providing a Christ-centered education that integrates faith and learning. Our goal is to equip students to serve Christ in all aspects of life, with a foundation of academic excellence and spiritual growth.